

# Adhyan Gupta

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## PROFESSIONAL SUMMARY

Proficient Team Member experienced in a fast-paced environment and reliable. Motivated and professional with a friendly demeanor and hard-working to support high-volume operations with strong multi-tasking abilities and high energy.

## SKILLS

- Time Management
- Multi-tasking
- Money Handling
- Fast Learner
- Adaptability
- Loss Prevention
- Self-Motivated
- Excellent Customer Service
- Team Worker
- Organizational Skills
- Decision Making
- Detail oriented
- Problem Solving
- Answering Questions about Services
- Loss Prevention of Inventory
- Upselling Products
- Handling Cash Register
- Can lift 60 Pounds
- Fast Paced Worker

## LANGUAGE

- **English** - Fluent
- **Hindi** - Fluent

## WORK HISTORY

**Team Member/Customer Service Representative** July 2021 to November 2021  
**Moti Mahal, Toronto**

- Managing the cash-register, handling cash and card-based payment. Ability to handle customers efficiently and dealing with tough situation.
- Monitoring inventory levels, product facing and ensuring customer satisfaction.
- Fixing inventory counts, dealing with reclamation inventory and binning items.
- Receiving shipments from the warehouse and getting it ready for stocking.
- Assigning tasks to colleagues.
- Working with little or no supervision majority of time.

**Associate – Cashier & Grocery  
Panchvati Supermarket, Toronto**

May 2021 to July 2021

- Unload deliveries, organize stock, product rotation, fill product on shelves, and set up displays as per planogram given by the company
- Managing the cash-register, handling cash and card-based payment.
- Ability to handle customers efficiently and dealing with tough situation.
- Loss prevention of the inventory.
- Stocking of Inventory
- Assisting the customers in making decisions about the products, services and upselling the services.
- Consistently provided friendly guest service and heartfelt hospitality.
- Diligently restocked workstation and display areas.
- Performed all position responsibilities in a time and accurate fashion.
- Reported to each shift on time and ready to work.
- Prepared all food orders with a reasonable time frame.

**EDUCATION**

**Global Business Management**  
Centennial College, Canada

**January 2021 – August 2022**

**Bachelor's in commerce Honours (B. Com Hons)**  
University of Delhi, India

**June 2016 – May 2019**

**AVAILABILITY**

**Adhyan Gupta**