

MANJOT SINGH

6 Cunard st, Scarborough (M1J 2N1)

(437)-224-9438 |_MANJOT2237373@GMAIL.COM|

SUMMARY

Enthusiastic individual with superior skills in both team-based and independent capacities. Bringing strong work ethic and organizational skills to any setting. Excited to begin a new challenge with a successful team. Focused on maintaining safety throughout my career.

SKILLS

- Strong time management and leadership abilities, as well as the capacity for independent work.
- Being physically fit and active is advantageous.
- Excellent communication skills; adaptable, quick learner.
- Good knowledge of private security and investigate services act.
- Effective communication skills.
- Skilled in PowerPoint, Word, and Excel from Microsoft.

EDUCATION & QUALIFICATIONS

Computer Engineering Technician

Northern College
Toronto, ON

Sep 2023- Present

EXPERIENCE

Magnum Security- Toronto, ON

Role—Concierge Security

Sep 2023 – Jan 2024

- Monitoring CCTV cameras, conducting regular patrols, and responding to security incidents.
- Assist residents and guests with inquiries, provide directions, and offer general assistance.
- Maintaining the accurate records of visitors, deliveries, and incidents that occur during the shift.

CERTIFICATIONS

- Valid Ontario Security Guard License
- Emergency First Aid & CPR + AED
- WHMIS Certified
- AODA

AVAILABILITY

- Full time
- Flexible schedule as Company Requires